

**Risk Assessed by: Trustee Gina Carr, Cleeve Prior Heritage Trust**

**Date September 2023**

**Note:** This is a risk assessment covering main risks associated with a proposed visit.

Schools should use this to help inform their own risk assessment following their own format used in school.

**A pre-visit to produce a risk assessment is a requirement to booking.**

The process of continuous risk assessment is also important on the visit itself. Schools should follow their guidelines for assessing risk and any procedures from Local Authority/MAT etc. This risk assessment can be adopted if schools are happy it satisfies their requirements. It is up to schools to satisfy themselves about the arrangements for educational visits, including travel to and from the Heritage Trust and adequate provision of First Aid by Schools.

<b>RISK ASSESSMENT</b>	<b>Field Barn</b>	<b>September 2023</b>	<b>Carried out by Gina Carr</b>	<b>Chairman</b>
<b>Hazard</b>	<b>Risk of</b>	<b>Risk to</b>	<b>Control Measure</b>	<b>Risk Level</b>
<b>Arrival and Departure</b> Access to site from B4035	Accident involving vehicles and pedestrians	All	Pre-Warning to visitors to the site and close supervision of children disembarking from vehicles or walking near in car park areas	Low
<b>Enclosed Garden</b>	Falling off raised area. Tripping over tree roots  Drowning	All  infants/ toddlers	Hazards to be pointed out in welcome meeting.  Careful supervision when examining the pump and trough	Low  Low
<b>Well Area</b> Story Area with steps which has a bigger drop near the covered well. Slippy if wet	Falls, tripping	All	Raised awareness of steps and the need to be careful as the drop is significant by the well itself. Verbal warning and close supervision.	Low
<b>Community Orchard Ponds</b> 7 ponds which have sheer sides and are deep in winter and spring.	Drowning	Children	Supervision as a whole group or in small groups at all times. Ponds would be screened with red striped tape or vegetation and deep water signs clearly visible and verbal warnings given. Rescue equipment throw line.  Advise schools to read 'Be water Wise' Rospa leaflet for parents and teachers. Operating Policy and emergency plan agreed with school and trained first aider present.	Low

<b>Pond Dipping Platform</b>			Pond dipping is a very enjoyable activity but it does carry a number of potential risks, these can be easily reduced by following these guidelines.	Low
Weil's disease and other water born disease	Illness	All	<p>Teacher information sheet advises schools to read 'Be water wise' RoSPA leaflet for parents and teachers prior to visit.</p> <p>Weil's disease is a water borne disease; to prevent infection all open cuts and grazes should be covered with a waterproof plaster or pvc gloves as required.</p> <p>To prevent infections children should be reminded not to put their fingers in theirs mouth, nose or eyes and should wash their hands afterwards.</p> <p>Dipping Equipment cleaned post dipping.</p>	Low
Deep Water	Drowning		<p>Deep Water Signs, Red and White tape to signify restricted pond areas. Children warned not to go near.</p> <p>Locked Gate to the Pond Dipping Platform, Throw Line available when school groups are dipping.</p> <p>Behaviour by the pond: All children should be made aware of the deep water and asked not to run or be silly near the edge.</p>	Low

Collision with other participants	Injury	All	Participants restricted to 6 dipping at one time. Clear instructions on how to proceed and to be aware of colliding with others. Pond dipping should only be carried out by children kneeling on both knees or lying flat on their stomachs. Close Supervision of group changeover to ensure safe exit and entry to the dipping platform and close supervision at all times.	Low
Cold or wet conditions	Injury/Illness	All	All participants have suitable clothing on before starting the activity If it is too cold or wet in order to run the activity safely then participants should return to the barn and select an alternative activity.	Low
Many of the plum trees are climable to older children, but being old the branches are likely to break under load	Falling from tree, branch falling onto someone	All	Close supervision at all times. Clear instructions at the start of the visit that trees must not be climbed.	Low
Stinging nettles brambles and briar, wasps and bees in season	Stings and cuts Snagging on overhanging brambles.	All	Mown paths through the Orchard away from bramble areas. Verbal Warnings re handling fallen fruit. Supervision at all times. Advise children to ask for adult help if snagged.	Low
<b>Orchards and Woodland area</b>				
Uneven ground and slippery surfaces. The underlying soil is lias clay, which if wet can be very slippery	Tripping	All	Using mown paths, having suitable footwear, trainers or wellington boots. Verbal reminder and clear boundaries outlined eg no running at the start of the activity. Close supervision.	Low

E-Coli from wildlife passing through the orchards and woodland area	Sickness and diarrhoea	All	Teacher information sheet gives weblink to Summary of Griffin Report which should be read prior to the visit. Children to be reminded about hand washing prior to eating and avoiding hand to mouth contact.	Low
Unfamiliar site	Getting Lost	Children	Close supervision at all times	Low
In Summer allergies to pollen, grass	Asthma attack, Itchy eyes	All	School should remind parents that children with allergic asthma must bring inhalers and those with hayfever, suitable medication	Low
Barbed Wire at boundary fences	Cuts	All	Verbal warnings, close supervision and stick to paths	Low
<b>Hovel</b>	Zoonotic disease	All	Verbal warnings not to touch the artifacts which are likely to have mouse droppings on them. Hand washing before eating or drinking	Low
<b>Apple Pressing</b> Operation of scrapper and cider press	Slipping on crushed apples, trapping of fingers in the press	All	Close supervision and clear instructions given.	Low