

Risk Assessed by: Trustee Gina Carr, Cleeve Prior Heritage Trust

Date November 2020

Note: This is a risk assessment covering main risks associated with a proposed visit.

Schools should use this to help inform their own risk assessment following their own format used in school.

A pre-visit to produce a risk assessment is a requirement to booking.

The process of continuous risk assessment is also important on the visit itself. Schools should follow their guidelines for assessing risk and any procedures from Local Authority/MAT etc. This risk assessment can be adopted if schools are happy it satisfies their requirements. It is up to schools to satisfy themselves about the arrangements for educational visits, including travel to and from the Heritage Trust and adequate provision of First Aid for Self Led Visits

RISK ASSESSMENT	Field Barn	Nov 2020	Carried out by Gina Carr	Trustee
Hazard	Risk of	Risk to	Control Measure	Risk Level
Arrival and Departure Access to site from B4035	Accident involving vehicles and pedestrians	All	Pre-Warning to visitors to the site and close supervision of children disembarking from vehicles or walking near in car park areas	Low
Enclosed Garden	Falling off raised area. Tripping over tree roots Drowning	All Small Children	Hazards to be pointed out in welcome meeting. Careful supervision when examining the pump and trough	Low Low
Well Area Story Area with steps which has a bigger drop near the covered well. Slippy if wet	Falls, tripping	All	Raised awareness of steps and the need to be careful as the drop is significant by the well itself. Verbal warning and close supervision.	Low
Orchard 7 ponds which have sheer sides and are deep in winter and spring.	Drowning	Children	Supervision as a whole group or in small groups at all times. Ponds would be screened with plastic mesh fencing or vegetation and deep water signs clearly visible and verbal warnings given. Rescue equipment in the form of a reach pole or throw line. Advise schools to read 'Be water Wise' Rospa leaflet for parents and teachers. Operating Policy and emergency plan agreed with school and trained first aider present.	Low

<p>Pond Dipping Weil's disease and other water born disease</p>	<p>Illness Drowning</p>	<p>All</p>	<p>Teacher information sheet advises schools to read 'Be water wise' RoSPA leaflet for parents and teachers. Deep Water Signs, Locked Gate to the Pond Dipping Platform, Throw Line available when school groups are dipping.</p> <p>Pond dipping is a very enjoyable activity but it does carry a number of potential risks, these can be easily reduced by following these guidelines.</p> <ol style="list-style-type: none"> 1. Group ratio: Please ensure you have a ratio of at least one to eight by the pond. 2. Behaviour by the pond: All children should be made aware of the deep water and asked not to run or be silly near the edge. 3. Pond dipping should only be carried out by children kneeling on both knees or lying flat on their stomachs. 4. Weil's disease is a water borne disease; to prevent infection all open cuts and grazes should be covered with a waterproof plaster or pvc gloves as required. 5. To prevent infections children should be reminded not to put their fingers in their mouth, nose or eyes and should wash their hands afterwards. 	<p>Low</p>
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Many of the plum trees are climbable to older children, but being old the branches are likely to break under load	Falling from tree, branch falling onto someone	All	Close supervision at all times. Clear instructions at the start of the visit that trees must not be climbed.	Low
Stinging nettles brambles and briar, wasps and bees in season	Stings and cuts Snagging on overhanging brambles.	All	Mown paths through the Orchard away from bramble areas. Verbal Warnings re handling fallen fruit. Supervision at all times. Advise children to ask for adult help if snagged.	Low
Orchard and Woodland area				
Uneven ground and slippery surfaces. The underlying soil is lias clay, which if wet can be very slippery	Tripping	All	Using mown paths, having suitable footwear, trainers or wellington boots. Verbal reminder and clear boundaries outlined eg no running at the start of the activity. Close supervision.	Low
E-Coli from wildlife passing through the orchards and woodland area	Sickness and diarrhoea	All	Teacher information sheet gives weblink to Summary of Griffin Report which should be read prior to the visit. Children to be reminded about hand washing prior to eating and avoiding hand to mouth contact.	Low
Unfamiliar site	Getting Lost	Children	Close supervision at all times	Low
In Summer allergies to pollen, grass	Asthma attack, Itchy eyes	All	School should remind parents that children with allergic asthma must bring inhalers and those with hayfever, suitable medication	Low
Barbed Wire at boundary fences	Cuts	All	Verbal warnings, close supervision and stick to paths	Low

Apple Pressing Operation of scrapper and cider press	Slipping on crushed apples, trapping of fingers in the press	All	Close supervision and clear instructions given.	Low
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